

Twenty-One Riverside Condominium Association

Form: Request to the Condo Board for Individual Unit Modification(s) Approval

Date Submitted: _____

Unit Owner: _____

Unit Number: _____

Unit Owner Email: _____

Unit Owner best contact phone number: _____

Brief description of proposed modifications (please be specific):

Affected Room(s):

Flooring modification: yes/no

 Type of change_____

Kitchen modification: yes/no

 Type of change_____

Bathroom(s) modification: yes/no

Type of change_____

Other modification: yes/no

Type of change_____

Do any of the modifications involve any structural changes to the unit: yes/no

Project Start Date: _____

Project Estimated Finish Date: _____

Owner Declaration:

Owner acknowledges that only Licensed and Insured Contractors can perform work within the condominium.

Owner has informed contractor to the days and times when work is allowed on the condominium premises:

I understand I take full responsibility, financial and other, for any damage done to my unit, the limited common elements and the common elements done by myself or my hired contractor(s) and am prepared to repair or replace any damage done. If any additional work becomes necessary, I will submit a new modification for approval.

Date of Signature: _____

Signature of Owner: _____

Print Owner's Name_____

IMPORTANT NOTE: Please attach a drawing, plan or detailed written description of the proposed modification.

For Condo Board Use Only

Date Received: _____

Received by: _____

Scheduled Board review date: _____

Board Approval: Yes/No _____

Date Approved: _____

Approved by: (two(2) signatures required)

Board Member Signature: _____

Print Board Member Name: _____

Board Member Signature: _____

Print Board Member Name: _____